University Naming Committee

Guidelines for Reviewing Proposals to Name Endowed Chairs and Professorships

From Policy 3.3.11: An "endowed chair" is a named position founded upon a gift agreement that will fund a significant portion of the nine-month salary of the occupant in perpetuity, including salary increases at the level of other university faculty members. The university may provide additional funds to be used for summer stipends, research assistants, and other operating expenses. The gift agreement amount will vary depending on the discipline of the proposed chair but must be agreed to by the Provost. Normally an endowed chair will only be held by a full professor with tenure.

An "endowed professorship" is a named position founded upon a gift agreement that will ordinarily supplement the salary of the occupant for a set term. That amount will vary depending on the discipline of the proposed professor, the current salary level, the length of term, and the needs of the department/school. The amount must be agreed to by the Provost.

**Basic Information**

This is a proposal for (check all that apply)

\_\_\_ Name an endowed chair

\_\_\_ Name an endowed professor

Identify/describe the purpose of the endowed position:

Identify the donor(s) associated with the proposal. If the endowed position is NOT to be named for the donor(s), briefly note why:

**Evaluation**

Is this proposal responsible, appropriate, and consistent with BOT governing documents?

How would the proposed endowed position affect the reputation of the University?

How would the proposed endowed position affect future fund-raising efforts?

How would the proposed endowed position affect the department/school’s pursuit of its academic mission?

Do you recommend approval of this proposal? Briefly summarize your reasons.